Intake and Resources, including suitably qualified staff

*(For completion by the Faculty Finance Manager)*

The Faculty Finance Manager and their team have been identified as a principle stakeholder for programmes undergoing validation or revalidation. Programmes should demonstrate an awareness of the external environment in which the programme sits and the finance team will provide some assistance in providing this context.

**Programme Validation:**

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| Programme Proposers will work in partnership with the Faculty Finance Manager to complete the sections below. The information included here will then inform the completion of the Programme Proposal template. |

**Programme Revalidation:**

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| If the Programme Lead identifies a concern, or the Deputy Head of School (Education) or Associate Dean (Education) specifically requests additional investigation, then a set of questions, framed around the areas below should be submitted to the Faculty Finance Team. The analysis and results of any additional investigations will be included in the Programme Evaluation template. |

On both occasions the Programme Proposal or Programme Evaluation template will be part of the documentation submitted to the Faculty Board and Academic Quality and Standards Committee.

The Faculty Board and Academic Quality and Standards Committee and will also consider whether:

* there is a good academic rationale for the programme;
* the programme is consistent with the Faculty and University research and education strategies;
* the Faculty/University has the appropriate resources to support the delivery of the programme and to provide a high quality student experience;
* the proposal is likely to secure the support of all groups within the School/Faculty and outside which will contribute to the delivery of the programme;

The programme proposer is required to work with the Faculty Finance Manager to complete the section below. The information with the tables, and the programme proposer review/analysis/response will be available to the Academic Scrutiny Group (ASG) during the approval phase of programme validation. The programme proposer must respond to any comments made by the Faculty Marketing Team. All comments and responses will be recorded in the CM system.

| Indicative Student intake | Home/ EU | International | Total intake | Anticipated income |
| --- | --- | --- | --- | --- |
| Minimum initial intake |  |  |  |  |
| Regular intake |  |  |  |  |

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| --- |
| Are there any factors which limit, or are likely to limit, capacity on the programme/specialisation? |
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| Are there specific implications for learning resources – for example anticipated requirements for additional laboratory teaching, placements, software, non-standard timetabling requirements? |
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| Are there any requirements for additional staffing to deliver the programme/specialisation? |
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|  |

| Costing for any additional/exceptional requirements |
| --- |
|  | Details | Anticipated cost allocated in £ |
| Staffing |  |  |
| Space (e.g. laboratory requirements) |  |  |
| Placements or exchanges |  |  |
| Administrative requirements  |  |  |
| Other Resources (please specify) |  |  |

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| Comment on financial viability and the financial benefits of introducing, the programme/ specialisation. |
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| Are there any concerns that you would like to raise regarding the programme proposal (for new programmes) presented, or the evaluative report (for revalidation).  |
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